

# Circle Ten Council Summer Camps

*Clements Scout Ranch – June 4 through July 1*  
*Camp Constantin/Jack Furst Aquatic Base – June 4 through July 15*  
*Camp James Ray – June 4 through June 24*

A full week of summer camp offers your Boy Scout Troop the best opportunity to maintain a strong program throughout the year. We have put together a full range of programs that are designed with the purpose of strengthening your Troop. Our individual activities are designed to cover the broad range of skills and abilities of your Scouts. Starting with a strong program for your newest Scouts and continuing with increasingly challenging activities that hold the attention of your older Scouts as well. We know that your Troop has a broad range of interests and we work hard to capture that interest. We also have many programs that are designed to be done with the patrol to help to develop the leadership skills of your Scouts. Our camp wide activities are designed to help to build Troop spirit as well.

## CAMP COMMUNITY

Just being at Summer Camp is valuable to a Scout. The experience of working and playing with other Scouts teaches life lessons and develops life-long friendships. Keeping this in mind it is important not to schedule so many activities that the Scout won't have the time to enjoy himself at camp. Time spent with his patrol or Troop learning new skills, teaching others or just having fun is probably the most important time he will spend at camp.

Each boy becomes a Scout citizen when he arrives at camp with rights, privileges and responsibilities. The Scout Oath and Scout Law are the foundation of the camp experience. Scouts and leaders alike are charged to live up to the high standards of the Oath and Law. We all have the ability to serve as a powerful example of what Scouting is about. By living up to these standards we will ensure that all Scouts and leaders will leave camp with a rich experience and many memories.

The administration of the summer camp experience at Circle Ten Council Summer Camps is provided to every Scout and leader regardless of race, sex, color, national origin, age, political belief, religion, or disability. If you believe you have been discriminated against, contact the Camp Director or Mr. Ponce Duran at Circle Ten Council Service Center (214) 902-6700 immediately. Also write:

Civil Rights Department  
701 West 51 Street  
Mail Code E-609  
Austin, Texas 78751

(512) 450-3630 - voice  
(512) 450-4313 - TDD  
(512) 450-4748 – fax

## *Health and Safety in Camp*

### PHYSICAL EXAMINATIONS

Each Scout and adult leader attending camp must bring to camp a current completed personal Health and Medical Record form. In compliance with Texas Department of Health Regulations, all health forms will be returned at the end of camp. Shots MUST be dated with month, day, year or official shot records must be attached to the medical forms. We will accept photocopies.

Scouts and leaders under age 40 who are attending camp must use the "Personal Health and Medical Record, Class 1 and 2" form #34414B. An annual health history attested by parents or guardian supported by a medical evaluation completed within the last 36 months by a physician licensed to practice medicine is required. A copy of the current immunization records must be attached.

Adult leaders 40 and older attending camp must also use the "Personal Health and Medical Record, Class 3" form #34412B. A current health history supported by a medical evaluation within the past 12 months performed by a physician licensed to practice medicine is required. A copy of the current immunization record must be attached.

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**NOTE:** Texas Department of Health Regulations DO NOT require us to retain medical forms. After camp is concluded all forms will be returned to the unit.

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**Adults in camp for one day or night must complete the personal health history and medical history part of the Class 1 and 2 Medical form 34414B or Class 3 Medical form 34412B. They will not be allowed to participate in swimming or other strenuous programs without the Medical Evaluation completed by a physician.**

Scouts and leaders are given a medical recheck upon arrival in camp by the camp medical officer, but **no medical examinations can be given at camp.**

The medical forms are available at the Council Service Center at no charge and at [http://www.circle10.org/resources/forms\\_applications.html](http://www.circle10.org/resources/forms_applications.html).

A first aid station is located at camp and staffed by persons trained to handle minor accidents and illnesses. Special arrangements for treatment of more serious cases have been made with physicians and the hospitals near the camps.

### **TRIPS TO HOSPITALS AND DOCTORS OFFICES FROM CAMP**

Campers who are requiring the attention of a doctor or the services of a hospital:

1. Except for emergencies, it is the responsibility of the unit leadership to provide transportation for unit member(s) requiring services from a doctor or hospital.

#### **YOU MUST CHECK OUT OF CAMP.**

2. Youth protection guidelines must be followed when transporting the unit member(s) to the doctor or hospital. Remember to take the insurance forms with you for completion at the doctor or hospital. You can obtain your Scout's health record from the health lodge before going to the doctor or hospital.
3. The adult leader must be prepared to pay for any prescription that the doctor may prescribe for the patient. Circle Ten Council **will not** pay for prescriptions.
4. The Camp Director will work with you to notify the parents in the event of any serious illness or injury. If parents will not be at home during the week of camp, have them advise you how they can be contacted including phone numbers.
5. Directions to doctor's offices and hospitals are available at the health lodge.

## **INSURANCE POLICY**

***Only Non-LDS Circle Ten Council registered Scouts and Scouters are covered by Circle Ten Council Insurance.***

***LDS Chartered Troops need to bring insurance claim forms to the camp office.***

***OUT OF COUNCIL UNITS MUST PROVIDE PROOF OF INSURANCE.***

***(You need to bring 2 insurance claim forms to the CAMP office when you arrive at camp.)***

#### ***NOTE:***

***Parents attending camp must be registered as adult members of the Troop in order to be covered by insurance.***

**NON-DUPLICATION PROVISIONS - VERY IMPORTANT - READ CAREFULLY!**

When emergency room or extended treatment of hospital care is involved, benefits in excess of the first \$300.00 will be payable only for the expenses shown previously which are not recoverable under any other policy or service contract. If no other collectible insurance is available, this non-duplication provision will not apply. This means the parent's personal insurance carried on the Scout or Scouter is responsible for payment of charges above \$300.00 and to its limits. The HSR Accident and Sickness Insurance will pay up to \$6,000 after the parent's personal insurance has reached its limits or if the parents have no insurance on the Scout or Scouter.

Read Carefully

**Policy on Insurance Claims**

It is necessary for all accidents, illness or tick bites to be reported to the First Aid Station. Claims for treatments must be filed with HSR Insurance Company by the parents or guardian. Medical expenses incurred after leaving camp, due to an accident or illness first manifested while at camps must be submitted immediately to the HSR Insurance Company. Information on coverage and claim forms is available online at: [http://www.circle10.org/resources/forms\\_applications.html](http://www.circle10.org/resources/forms_applications.html)

This supplemental insurance protection begins when the camper leaves home and ends upon his return home from camp. **Dental:** The policy only covers dental bills for broken teeth resulting from an accident at camp. All other dental bills must be paid by parents.

**CAMP FEES**

The camp fee for Summer Camp 2006 is \$195.00. *Early bird* fee is \$175.00.

To qualify for the early bird fee you must follow the following guidelines:

- a. Deposit \$100.00 per Troop.
- b. Pay the first installment of \$90.00 per Scout by April 7<sup>th</sup> (first Friday in April)  
The \$100.00 deposit may be applied to the \$90.00 per Scout due.
- c. Pay the final payment of \$85.00 per Scout by 16 days before your Troop attends camp.

**Balance of Camp Fees**

One half of the camp fee for 2006 is due on April 7, 2006 AND the balance is due in the council office no later than 16 days before going to camp. Plan to send your fees so that your payment is in the council office by the date due. If your final payment arrives in the Council office after the date listed below it is considered late and will not qualify for the early bird fee. We will accept payments mailed with a postmark of the due date as on time payments.

*To qualify for the early bird fee, the deadline for paying the camp fee balance is 16 days prior to the Troop's arrival at camp. The total discounted camp fee, which includes the previously paid deposit, is due on the following dates:*

**2006 TROOP ARRIVAL DATES**

Sunday, June 4<sup>th</sup>  
Sunday, June 11<sup>th</sup>  
Sunday, June 18<sup>th</sup>  
Sunday, June 25<sup>th</sup>  
Sunday, July 2<sup>nd</sup>  
Sunday, July 9<sup>th</sup>

**BALANCE OF CAMP FEES DEADLINE**

Friday, May 19<sup>th</sup>  
Friday, May 26<sup>th</sup>  
Friday, June 2<sup>nd</sup>  
Friday, June 9<sup>th</sup>  
Friday, June 16<sup>th</sup>  
Friday, June 23<sup>rd</sup>

*To qualify for the early bird fee, the full fee must be paid by this date. Payments can be made at the Circle Ten Council Reservation Desk, the Sherman Scoutfitter or by mail. We will accept postmarks with the deadline date as on time payments.*

**Adult Leader Fees**

THE BSA POLICY REQUIRES THAT TWO ADULT LEADERS ACCOMPANY EACH TROOP ON ANY SCOUT OUTING. ONE LEADER MUST BE AT LEAST 21 YEARS OF AGE. THE ASSISTANT LEADER MUST BE AT LEAST 18 YEARS OF AGE.

Two leaders may attend free with	1-29 paid Scout campers
Three leaders may attend free with	30-39 paid Scout campers
Four leaders may attend free with	40-49 paid Scout campers
Five leaders may attend free with	50-59 paid Scout campers
Six leaders may attend free with	60-69 paid Scout campers

One leader free for each ten Scouts over 70. Additional leader's fee is \$90.00 per person.

## **Online Registration**

Each Troop registering for a Circle Ten Council Summer Camp will be issued a user id and password that will allow the Troop to register Scouts and Adults for attendance at camp and for programs offered through the week at [www.circle10camps.org](http://www.circle10camps.org). By maintaining the roster of attendance and selecting program offerings you will be able to insure that everyone gets the most out of there week at camp.

### **Refund Policy**

The \$100 per Troop deposit fee is part of the total camp fee and is not refundable or transferable. Up to one week before scheduled arrival at camp, a refund of 85% will be made if a Scout must cancel after he has paid his full fee. A refund of 60% will be made for cancellation made between two and seven days before arrival date. A refund of 25% will be made for cancellation less than 48 hours before camp or non-arrival at camp. To qualify for a refund the changes must be made using the online registration system and a request must be made by the Troop *in writing* and e-mailed or mailed to the finance office at Circle Ten Council before your Troop arrives at camp – attention Lynette Hendricks ([lhendric@bsaemail.org](mailto:lhendric@bsaemail.org)). All refund checks are made payable to the Troop (not an individual).

No refunds will be given to a Scout that has not cancelled his reservation in writing prior to the Troop's week at camp. Refund checks will be made payable to the Troop (not the individual). Requests for exceptions to this policy must be addressed to Lynette Hendricks ([lhendric@bsaemail.org](mailto:lhendric@bsaemail.org)). All refunds must be requested in writing before September 1, 2006.

## **CAMP INSPECTION AND LICENSE**

All camps are inspected each year by the county and state health departments, and by the Boy Scouts of America. All areas of camps met or exceeded all necessary standards for facilities, health and safety, and program. The camps are licensed to operate by the State of Texas.

## **FIREARMS, AMMUNITION, FIREWORKS, BOWS AND ARROWS**

Personal firearms of any type (rifles, shotguns, hand guns, BB guns, Black Powder, cannons, bows, arrows, ammunition and fireworks) are not allowed in camp. Rifle ammunition is being offered this year at \$1.00 per 10 shots. There will be at \$0.50 per 2 shells and clay targets for shotgun shooting.

## **FIRES, LIQUID AND PROPANE FUELS**

Fires are to be built only in designated areas and under proper supervision. Liquid or propane fuels are to be used only under adult supervision. Liquid fuel must be stored in approved containers and along with propane cylinders must be stored under lock and key. Under NO circumstance is any quantity of fuel to be stored in the campsite. Empty cylinders and cans must be given to the Camp Director for disposal. BSA policy prohibits the use of open flames in tents. This includes mosquito coils, catalytic heaters, gas lanterns, stoves, candles and smoking material. This also includes cigarette smoking. Liquid fuels of any type cannot be used to start fires.

## **ALCOHOL, ILLEGAL DRUGS OR CONTROLLED SUBSTANCES**

The consumption, possession or use of alcohol, illegal drugs or controlled substances is not permitted. Violators will be asked to leave camp. Additional actions may be taken including notification of local law enforcement officials.

## **TOBACCO**

Smoking or the use of any tobacco product is not permitted in the presence of youth members at any Circle Ten Council Camp. Smoking or use of tobacco in or around buildings or around Camp Program Areas is PROHIBITED.

## ***PERSONAL POSSESSIONS***

Camp is an outdoor experience. Personal items such as radios, stereos, televisions, tape players, electronic games, etc. are not appropriate for an outdoor experience. Circle Ten Council strongly discourages bringing them to camp. In all cases, personal valuables (watches, wallets, and money) should not be left out in the open at camp. Nothing should be brought to camp that cannot be replaced. It is impossible to provide security for these items. It is recommended that each unit bring a lockable storage container to secure valuables while not in the campsite. CIRCLE TEN COUNCIL IS NOT RESPONSIBLE FOR ANY LOST, STOLEN OR BROKEN ITEMS.

### ***CAMP PROVIDES:***

The camp provides the assistance of a qualified camp staff, program materials and literature. Tools for special projects will be available from the Camp Quartermaster.

Each campsite is set up with enough 9 x 7 foot two man wall tents on wooden platforms for the maximum number of Scouts and leaders for the site as indicated on the campsite reservation form. If your Troop brings more Scouts and leaders than the maximum number for the site **the Troop will be responsible for providing additional tents.** Troops are responsible to bring their own tents for the extra campers. **THE CAMP FURNISHES THE TWO FREE ADULT LEADERS WITH A COT AND MATTRESS.** Troops are strongly encouraged to bring cots for additional leaders.

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***All items lost or damaged must be paid for by the Troop prior to leaving camp.***

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**Theft and malicious mischief will not be tolerated at camp.**  
**Offenders will be asked to leave camp and will be given NO refunds.**

**Units attending Clements Scout Ranch:** The Clements Scout Ranch latrines have electricity but the power boxes are **not** designed for extension cords. **No electrical cords or fans are permitted in campsites.**

### ***TROOP PROVIDES:***

#### **TWO DEEP LEADERSHIP**

Troops must provide two Camp Leaders, one of who must be at least 21 years of age and registered with the Troop. The assistant must be at least 18 years old. Two Unit Leaders must be with the Troop 24 hours a day. Having two Unit Leaders on all Troop overnight outings is a BSA policy. It is important that **all adult leaders** be certified in youth protection. Youth Protection Training will be offered to adult leaders at each Circle Ten Council Camp and is available on-line at [www.Circle10.org](http://www.Circle10.org).

#### **CARS IN CAMP**

Council policy requires that all leaders and visitors vehicles be parked in the camp parking lot during camp. Troops can load all of its Troop equipment into one vehicle (pickup or van, etc.) and take it to the campsite for off loading on Sunday afternoon. The vehicle must be brought back to the camp parking lot immediately after unloading. The camp will provide a staff member to escort the driver to the site. The Camp Ranger will be happy to assist in transporting equipment to the site if needed. If desired, non-motorized Troop equipment trailers may be left at the campsite.

#### **TRANSPORTATION**

The Troop must make arrangements for safe transportation for your boys to and from camp. Seat belts are required for all occupants of motor vehicles. **The beds of trucks or trailers must never be used for carrying passengers.**

## PERSONAL BOATS AT CAMP

Many leaders have personal watercraft. The question is can leaders bring their own boat to summer camp. The answer is YES with a few regulations. First of all the boat owner must understand even though he brings his own boat the camp is still responsible for the leader and any youth aboard his boat. Parents have an understanding that their son is attending summer camp. We have an obligation to the parents that while on camp their son will have a safe camping experience. While at summer camp the Circle Ten Council has the responsibility to ensure safety on all activities.

Here are a few rules about personal boats:

- **Contact the Camp Director before coming to camp.**
- All boats must have current registration.
- All boaters must wear properly fitted US Coast Guard Approved Personal Flotation Devices (life jackets) at all times.
- Leaders must be trained in Safe Swim Defense and Safety Afloat.
- Summer Camp usually does not have space to dock any personal boats.
- If at any time any leader demonstrates questionable boating safety the Camp Director has the authority to ask the leader to remove his boat from the water and trailer it in the parking lot.
- **BSA Policy does not permit Jet Ski's** -. Any leaders bringing a Jet Ski or other motorized personal watercraft will be asked to leave them on a trailer.

## PROCEDURES ON ARRIVAL

- Transportation should be arranged so you arrive at camp on Sunday, after 12:00 a.m. and before 4:00 p.m.
- Check in at the Camp Office as you enter camp to be sure that you have the correct campsite before the Scouts carry their packs to the campsite. A member of the camp staff will accompany you to your site. Each Troop will be allowed to take one vehicle into the site to deliver gear. The vehicle must be returned to the camp parking lot as soon as it is unloaded.
- Registration of Troops will start in the camp office at 12:00 p.m. Only adult leaders need to report for this. Be sure to bring your Troop rosters, fee receipts and any outstanding fees with you when you report to check in and register your Troop. The online registration system has a copy of the current payment record available for you to check at any time. Troops are encouraged to check this before your departure for camp. Your Troop will be assigned a staff member to host and guide your Troop through the check-in procedures. Your guide will ask you to inspect the tents, platforms, tarps and frames, etc. with him upon arrival at the campsite. Be sure to mark any damaged equipment in order that it may be repaired or replaced if needed and your Troop won't be charged at the end of your week at camp. **Troops must pay for any damaged equipment.**
- The medical recheck will be conducted at the Health Lodge or at a designated area (see individual camp schedule for time and location) Sunday afternoon. Have your boys report as a Troop in swim suits and towels, **each with his medical examination form.**
- **SWIMMING CLASSIFICATION TESTS**  
All Scouts and adults that want to swim during their week at camp must complete the BSA swim test! The aquatic staff will conduct this test on Sunday. **Units can take the BSA swim test as a unit activity prior to coming to camp or can go through the BSA swim test conducted by the Aquatics staff. The Camp Scoutmaster must present a completed swim test roster signed by council approved testing personnel to the Aquatics Director to receive buddy tags for waterfront activities.** Circle Ten Council will also offer a pre-camp BSA swim test at Camp Wisdom at a date to be determined. **When swim tests are conducted prior to camp, the camp aquatics director shall at all times reserve the authority to review or retest all participants to ensure that standards have been maintained.** Before the swim test can be given, a medical form\* must be presented to the Camp Health Officer who will clear that person to participate in aquatic activities. Anyone who needs to test or retest after Sunday must arrange for an alternate time with the Aquatics Director.  
*\*In compliance with Texas Department of State Health Services regulations all medical forms are returned to the Troop at the end of camp.*
- An orientation tour of the remainder of the camp will be given by your guide and upon its completion you will return to your campsite to settle in.
- All Scouts and leaders should report to formal retreat and supper in full uniform. A program orientation meeting will be conducted for all leaders. See Camp Schedule for times. **Many of the things that should have been done to prepare your Troop to receive maximum enjoyment will be covered at any of the Camp Leader Program Planning meetings on May 3, 9 or 11. Please make every effort to attend one of the meetings.**
- **The camp director has the right to move any unit to another campsite due to overcrowding or to make units fit in more comfortably.**
- **VISITORS – PARENTS' NIGHT** – Visitors and parents are welcome and should be encouraged to attend camp on Friday. Check the camp program guide for the time and location of the meal. Cost of the meal per visitor is \$6.00.

Guests are also welcome to visit Troops while they are in camp and may dine with them at the dining hall. **All persons entering camp must check in with the camp office immediately upon arrival and at time of departure.** Meal fees per guest are as follows and are payable to the Business Manager at the camp office: Breakfast - \$5.00, Lunch - \$5.00, Dinner - \$5.00 (except for Friday \$6.00). Guest must inform the Business Manager of their intent to eat at the dining hall and pay for their meal upon arrival at camp.